SOUTH GROVE ELEMENTARY SCHOOL

CAR RIDER PROCEDURES AND MAPS

Student safety is at the forefront of everything we do. Please take time reviewing car rider procedures and maps prior to the first day of school. We appreciate your patience and cooperation as we ensure all students are safe during arrival and dismissal.

GENERAL INFORMATION

1. Children should not arrive on school grounds before 7:00 a.m. School staff will supervise students in the gymnasium beginning at 7:00. 2. The tardy bell rings at 7:30 a.m. **All children must be in their classrooms by 7:30 or they will be counted tardy.**
3. The afternoon dismissal will be at 2:30 p.m. **Each Wednesday the students will be released at 1:40.**
4. There is a sign to mark the beginning of the car line. Please start the line at this spot. Once the line stops, all students in cars parked in the yellow curb area may exit the car.
5. Drivers need to stay in line until the car in front of them moves. Do NOT pull out and go around the line unless staff has directed you to do so. 6. Students MUST exit/enter on the curbside of the car.
7. The car must come to a complete stop before the student exits or enters the car.
8. In the morning, students need to be ready to exit the car as soon as it comes to a complete stop. In the afternoon, students need to enter the car, buckle up, and be ready for the car to move as quickly as possible.
9. Students are to remain on the sidewalk at all times as they enter and exit the school. Students are to walk at all times.
10. In the afternoon, drivers must display the SOUTH GROVE car-rider number on the driver's side where staff can see it. If the driver does not have the number, then he/she MUST stop and check in with the first staff person that they come to. (Numbers will be ready by the end of the first full week of school.) If you lose your number, please call the office for a replacement card.

OTHER THINGS YOU CAN DO TO HELP THE LINE GO SMOOTHLY 1. Please do not wait and watch your child enter the building. The line must move quickly and smoothly at all times.
2. Please be patient and alert.
3. If you have questions about procedures, please do not ask staff during the pick-up/drop-off times. The line of cars must keep moving. Please feel free to call the office (786-7687) with your questions later in the

day.

SOUTH GROVE ELEMENTARY SCHOOL

ARRIVAL PROCEDURES

● Students may be dropped off, beginning at 7:00 AM when the “Early Drop-Off Open” sign is out. Please be patient as students exit their vehicles. ● The regular car-rider line starts at 7:20 AM. Additional staff members will be outside supervising at this time. ALL students must be dropped off through the line. Students can NOT be dropped off from the parking lot.

MORNING DROP-OFF PROCEDURES

1. Cars need to enter at Entrance 1.
2. Avoid traffic jams on South 9th by forming 3 lines as shown, and then merging back into a single line (alternating left to right).
3. Students will exit the vehicle and enter the gymnasium doors. (See red arrow)
4. Drivers will exit onto 9th Ave., via the Entrance 2.

SOUTH GROVE ELEMENTARY SCHOOL

WALKERS AND STUDENTS WALKING WITH PARENTS TO CARS Due to safety reasons, students who walk home or walk with parents to cars will be dismissed last. The car rider line must be completed before it is safe for students to walk outside of the school.

DISMISSAL PROCEDURES

- NO CARS ARE TO BEGIN LINING UP UNTIL 2:00 PM AND 1:15 PM ON WEDNESDAYS.

AFTERNOON PICK-UP PROCEDURES

1. Cars need to enter at Entrance 1.
2. Avoid traffic jams on South 9th by forming 3 lines as shown, and then merging back into a single line (alternating left to right).
3. Students will exit via the cafeteria doors and load into vehicle (See red arrow)

4. Drivers will exit onto 9th Ave., via the Entrance 2.