SELF-SERVICE BENEFIT ENROLLMENT

How to Log-in to the Steele Platform

Beech Grove City Schools

STEELE BENEFIT SERVICES

BROWSE

Navigate to the enrollment site using any web browser.

The enrollment site can be found at:

https://www.aflacatwork.com/steele

BENEFITS ENROLLMENT SITE

LOG-IN

Employee Number = your Social Security Number (SSN)

PIN = last four digits of your SSN + last two digits of your birth year

VERIFY

Confirm that your dependents are listed as covered dependents on the plan. Your dependents MUST be listed in order to be covered.

ENROLL

Review benefit options in sequential order. Make your election (apply/waive) and move to next benefit listed. DO NOT GO OUT OF ORDER.

REVIEW

Carefully review your benefit summary at the end of your enrollment session. It is important to double check this information before providing an electronic signature.

Need Help Enrolling?

Check out our YouTube channel that will walk you through the steps of enrollment.

https://youtu.be/mRG qguLfQao

Open enrollment is an annual event. A qualifying event must occur should you wish to make changes to your benefits prior to the next open enrollment period.

Questions?

Contact Michael Blink or Kourtney Kumpf at 317-286-6121