

Preschool Instructional Aide

JOB GOAL: A preschool instructional aide is an individual who assists a licensed preschool teacher in helping ensure that each and every one of our students are prepared for life's possibilities. The preschool aide must have a passion for working with all students, including those who are developmentally delayed in their communication, learning and/or behavioral domains. The Preschool aide must be willing to take directives from a supervising teacher and / or building administrator. The Preschool aide will be asked to engage in a wide variety of events during the day-to-day workings of the school.

PERFORMANCE RESPONSIBILITIES:

- Work on an in-depth basis with individual or small groups of students to execute lesson plans and alternative strategies for maximizing learning experiences.
- Wipe down / sanitize equipment or materials prior to and after a student uses the item(s).
- Follow each assigned student's individualized plan according to the direction provided by the teacher.
- Assist 3- and 4-year old students during classroom activities, snack, personal hygiene, and other school activities.
- *May* perform specialized health care services to students, such as feeding, changing diapers/toileting and catheterization.
- Assist 3- and 4-year old students with developing independence and self-help skills.
- *May* need to physically restrain a student when necessary to ensure the safety of students and staff. Monitor and collect individualized data on student-specific needs (behavioral, academic, social, etc.). (training provided)
- Set up areas, and prepare motivational and visually appealing materials as directed by the teacher.
- Prepare, print and implement appropriate instructional aids and exercises to support the academic and/or life skills curriculum being taught.
- Develop and use incentives as positive reinforcement per each student's individualized program.
- Maintain constant supervision of students assigned to him/her and assure student **safety** throughout the instructional day.
- Help place students in wheelchairs, standers, wedges, and other equipment or devices that are designed to enhance mobility.
- Maintain student confidentiality for all students enrolled in the school.
- Provide support and ongoing communication with the supervising teacher.
- Perform **other** duties as assigned that support the overall objective of the position.

QUALIFICATIONS:

- A minimum of a high school diploma or its equivalent.
- The ability to meet the physical demands of stooping, kneeling, sitting in low/small chairs, and transferring/lifting a student to assist them from their wheelchair or other adaptive devices. Ability to actively engage students in lessons and discussions.
- The stamina to maintain an appropriate energy level to sustain the full instructional day.
- Good teamwork, communication, and organizational skills.
- Sufficient patience and commitment to ensure academic success for all students.

REASONABLE ACCOMMODATION: The District will comply with all legal requirements relating to reasonable accommodation for employees and job applicants.

Terms of Employment:

- 180 + Days (with opportunities for summer extended employment)

Wages and Benefits:

- To be determined by years of experience and qualifications